

Complete this form to change Authorized User(s) of your OPENLANE Account. Return completed form to Fax # 416-646-3016.

**ADD AN AUTHORIZED USER**

	Authorized User #1	Authorized User #2	Authorized User #3
Person's Full Legal Name			
Title			
OPENLANE username (if any)			
Email			
Office Phone			
Cell Phone			
Fax number			
Authorization	<input type="checkbox"/> Buy <input type="checkbox"/> List and Sell	<input type="checkbox"/> Buy <input type="checkbox"/> List and Sell	<input type="checkbox"/> Buy <input type="checkbox"/> List and Sell

**Add a Third Party Authorized User (an employee of Market Partner, Certified Auction or Repossession Serv. Co)**

	Authorized User #4	Authorized User #5	Authorized User #6
Name of Third Party Entity/Limited Agent			
Person's Full Legal Name			
OPENLANE username (if any)			
Email			
Office Phone			
Cell Phone			
Fax number			
Authorization	<input type="checkbox"/> Buy <input type="checkbox"/> List and Sell	<input type="checkbox"/> Buy <input type="checkbox"/> List and Sell	<input type="checkbox"/> Buy <input type="checkbox"/> List and Sell

**REMOVE AN AUTHORIZED USER**

Please call 1-866-966-5263 or send email to [registrationscanada@openlane.com](mailto:registrationscanada@openlane.com) to remove an Authorized User from the account. Removals are effective two business days after the date OPENLANE receives notification to remove an Authorized User.

Dealer or Non-Dealer Consignor, as applicable, has caused this Change Authorized User form to be executed by its duly authorized representative as of the effective date listed below. This Change Authorized User form is governed by the terms of the Registration Agreement or Auction Services Agreement between OPENLANE and Dealer or Non-Dealer Consignor signing below.

Dealer or Non-Dealer Consignor Name (print full legal entity name): \_\_\_\_\_

By (signature): \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_ Direct Phone: \_\_\_\_\_

If Third Party Entity/Limited Agent is adding Authorized User on behalf of Dealer/Non-Dealer Consignor, Print Name of Third Party Entity/Limited Agent: \_\_\_\_\_

Date: \_\_\_\_\_